

# Fee Menu

**Please Note:** All listed fees are intended as a guide and, wherever possible, will be applied. If circumstances dictate that a higher fee would apply, we will confirm this with you before accepting an engagement

Monthly Package Prices	< £100k	< £200k	< £300k	< £500k	< £1m turnover	£1 - £2m turnover	£2m - £5m turnover	£5m - £10m turnover	£10m + turnover
<b>VAT Only</b>	37.00	45.00	50.00	55.00	60.00	75.00	125.00	200.00	300.00
<b>Bronze</b>	75.00	80.00	85.00	90.00	95.00	160.00	300.00	500.00	750.00
<b>Silver</b>	125.00	195.00	275.00	335.00	395.00	500.00	800.00	1,100.00	1,300.00
<b>Gold</b>	290.00	350.00	420.00	480.00	545.00	745.00	1,250.00	1,500.00	1,750.00

	per	non-client	VAT Only	Bronze	Silver	Gold
Monthly Quickbooks Subscription	month	50.00	incl	incl	incl	incl
VAT Return (each)	return	50.00	incl	incl	incl	incl
Company Registration	company	50.00	40.00	incl	incl	incl
Registered Office	month	30.00	25.00	incl	incl	incl
Confirmation Statement	year	60.00	40.00	incl	incl	incl
Accounts Preparation & Filing	year	250.00	180.00	incl	incl	incl
P11D	year	75.00	60.00	incl	incl	incl
Dormant Accounts	year	150.00	150.00	incl	incl	incl
Self-Assessment	year	250.00	180.00	incl	incl	incl
Payroll - monthly processing	employee	25.00	20.00	15.00	incl	incl
Payroll - new joiner setup	employee	50.00	40.00	20.00	incl	incl
Payroll - leaver	employee	50.00	40.00	20.00	incl	incl
Bookkeeping	month	n/a	n/a	n/a	incl	incl
Sales Invoicing	invoice	10.00	7.50	5.00	incl	incl
Share Certificate	certificate	55.00	45.00	35.00	25.00	incl
Dividend Voucher	voucher	55.00	45.00	35.00	25.00	incl
Forecast	quarter	250.00	200.00	150.00	100.00	incl
Review Meeting	quarter	250.00	200.00	150.00	100.00	incl
Budget	year	250.00	200.00	150.00	100.00	incl
Supplier Payment Run	report	55.00	45.00	35.00	25.00	incl
Director Appointment	appointment	125.00	100.00	75.00	50.00	incl
Director Resignation	appointment	125.00	100.00	75.00	50.00	incl
PSC Notification	report	50.00	50.00	25.00	25.00	incl
Change of Company Name	application	65.00	55.00	45.00	35.00	incl
New Share Issue	Shareholder	75.00	75.00	50.00	50.00	incl
Property Accounts	property	175.00	150.00	70.00	60.00	50.00
Company Dissolution - DS01	report	75.00	75.00	75.00	75.00	75.00
Tenancy Reference	Reference	25.00	25.00	25.00	25.00	25.00
Ad Hoc	hour	100.00	100.00	100.00	100.00	100.00